



~ **CERTIFIED TECHNICAL REPRESENTATIVE** ~  
**CODE OF CONDUCT AND PRACTICE**

**1 Certified Technical Representatives (CTR)** by their acceptance of Certification shall agree to the following Code of Conduct and Practices:

**2 Code of Conduct related to Project Work:**

- .1 The CTR performs quality work in accordance with accepted, recommended standards, skill and good judgement.
- .2 The CTR represents products or services in a fair, timely and consistent manner. Will not knowingly misrepresent a product or service.
- .3 The CTR represents products, services and information on the basis of merit in a clear, concise and complete manner. Will not knowingly misrepresent a product or service.
- .4 The CTR:
  - .1 Maintains consideration for safety and welfare of the public.
  - .2 Maintains confidentiality of clients interests or business affairs.
  - .3 Complies with Codes, Statutes, Regulations, and rules applicable to work undertaken.

**3 Code of Conduct related to Certified Technical Representative:**

- .1 The CTR engages in activities to advance effectiveness of construction technical documents, product literature, and specification preparation including use of uniform practices and standard documents recommended by CSC.
- .2 The CTR shall not present the CTR designation as an endorsement of products or services but as a certification that the CTR has achieved a prescribed level of knowledge and understanding of the design and construction process through successful completion of a course of studies.
- .3 The Certified Technical Representative:
  - .1 Supports the aims of CSC.
  - .2 Freely exchanges non-confidential information and experience with other members of CSC.
  - .3 Avoids conduct that would reasonably be regarded as disgraceful, dishonourable, or unprofessional.
  - .4 Acts toward other CTR members with respect, good will, and fairness.
  - .5 Does not maliciously injure the reputation or business of another CTR member.